



# Gloucester County Amateur Swimming Association



## GCASA CHAMPIONSHIP & AGE GROUP CONDITIONS 2018

### General

- 1) All Competitions shall be staged annually under ASA Laws and ASA Technical Rules.
- 2) Entry Fees, Dates, venues and closing dates shall be recommended by County Championship Management group and endorsed by the County Executive.
- 3) Any question as to the proper interpretation and application of these rules shall be decided by the Meet Manager, whose decision shall be final. All other matters relating to County Swimming Competitions not covered by these rules and not covered by ASA Law and thus falling to the decision of the Meet Manager, shall be determined by the Emergency Committee.
- 4) Officials shall be appointed in accordance with ASA Laws and requirements for licensing and shall be selected by the Manager of Swimming Officials.
- 5) Should the situation arise where there are insufficient officials/helpers on the day, the competition may be cancelled.
- 6) Any failure to comply with these conditions will be assessed by the Meet Manager and may result in entries being rejected.
- 7) All Swimming Club Poolside Staff must always wear and display their Poolside Pass. Any adult who is not a competitor and does not display their Poolside Pass will be asked to leave the Poolside area.

### Eligibility

- 8) All competitions shall be open to competitors who are eligible under current ASA Laws and who are, on the closing date of entry, a fee-paying member, as described in ASA regulation 47.4.3 (ASA Handbook 2017) in the name of the GCASA affiliated club they are to represent.
- 9) No competitor who shall have been a competitor in the County Age-group or Championship events of another English county in the current year of competition shall be eligible.
- 10) A competitor may represent only one club in the year of competition.
- 11) A competitor is so regarded as soon as his or her entry has been received by the Meet Manager and shall cease to be a competitor only if the entry is rejected or withdrawn by written notice received by the Meet Manager before the closing date for entry. In these circumstances, the entry fee will be refunded.
- 12) Competitors may withdraw from all sessions taking place in a two-day period on medical grounds. To be eligible for refund of the relevant entry fees, within two weeks of the relevant sessions, competitors must supply the Meet Manager with a letter from their Head Coach or General Practitioner documenting the reason they were unable to compete.
- 13) If sessions are oversubscribed and the Meet Manager is unable to accept all entries, then in the event the entry fees for those not accepted will be refunded in full.

- 14) Any exceptions to the eligibility criteria will require a formal application and will be considered by the GCASA Age Group and Championship Manager. Any appeals against a decision on eligibility made by the Age Group and Championship Manager will be considered by the GCASA Emergency Committee.

## **Year of Competition**

- 15) The year of competition is 1st January to 31st December inclusive and age grouping shall be determined as age on 31st December in the year of the competition. (As an example, the competition year for 2018 runs from midnight on 1st January 2018 to midnight on 31st December 2018).

## **Entries**

- 16) Competitors may only compete in events for their own age group.
- 17) Disability swimmer entries must be submitted in paper format. All other entries are required to be submitted electronically using the Hy-Tek Team Manager software, or TM Lite software.
- 18) Clubs must submit consolidated electronic entries (Entry Fees £6.00 per event) via e-mail to [gcasachampionshipentries@gmail.com](mailto:gcasachampionshipentries@gmail.com) together with any poolside passes applications (Cost £30 each).
- 19) Electronic entries and postal entries will be acknowledged with receipt confirmation, for all entries, the submitted date will be the date of confirmation receipt from the Entry Secretary.
- 20) No payment is required with the initial entry submission. Once the final accepted entry list has been confirmed a payment invoice will be issued to clubs and individual entrants.
- 21) Postal entries should be sent to **Steve Jones, 24 Burleigh Way, Wickwar, South Gloucestershire, GL12 8LR** (Please mark envelopes "GCASA").
- 22) Entries will not be accepted if received after midnight on the closing date of **Wednesday 3<sup>rd</sup> January 2018**.
- 23) Individual entry forms are to be retained by the club and must be signed by each Competitor.
- 24) Incorrectly submitted entries will not be accepted.
- 25) Posted entry summaries must have adequate postage and those with insufficient postage will not be collected from the Royal Mail depot and deemed incorrectly submitted.
- 26) Each event in this competition has a qualifying time. Times must have been achieved after 1st January 2017. These times must have been achieved at ASA licensed meets (Level 1 – 4) and be included in the ASA Ranking Database at the date of entering. If an event is oversubscribed, the Meet Manager is empowered to reject entries.

## **Disability Swimmers**

- 27) The GCASA Championship & Age Group conditions 2018 shall apply to disability competitors except where varied by any of the following conditions:
- a) **All MD Competitors must:**
- i) Have an authorised British Swimming, UKSA, IPC, INAS-FID, or British Blind Sport classification, which is held on the British swimming or IPC Swimming classification database at the time of entry.

- ii) Provide the Meet Manager with proof of disability competitors classification, from the ASA database, with their entry, so that the information can be passed on to the lead referee before the start of the event.
- b) **Coaches, Chaperones and Personal Care Attendants:**
  - i) Should a club enter 1-4 disability competitors they will be entitled to purchase one extra poolside pass for the sessions where the competitors are competing for use by personal care attendants and Chaperones.
  - ii) Should a club enter 5 or more disability competitors they will be entitled to purchase two extra poolside passes for the sessions where the competitors are competing for use by personal care attendants and Chaperones.
  - iii). All Coaches, Chaperones and personal care attendants must conform with the ASA child protection procedures.
  - iv) All Coaches, Chaperones and personal care attendants must have accreditation.
- c) **Disability entries:**
  - i) Disability competitors must provide a paper entry.
  - ii) Entries must be completed on the attached MD entry form.
  - iii) Competitors are entitled to enter any event which has an entry time for their classification on the attached MD entry standards.
  - iv) Competitors must have met the entry standard to enter that event
  - v) All MD entries must be received by midnight on **Wednesday 3<sup>rd</sup> January 2018**.
  - vi) Disability competitors may submit entries for non-MD events on a time-trial basis provided they meet the relevant Qualifying Time for that event
- d). **Results and Rankings:**
  - i) A Separate results sheet will be produced for MD competitors ranking them on British Disability Points.
  - ii) MD competitors will not be separated by age groups.
  - iii) The top 3 Male and the top 3 Female points earners will earn medals.
  - iv) The Male and Female competitors who acquire the most British Disability Points over the course of the championships shall be named as the County MD Champions.
  - v) A database of county records will be kept and updated annually after the championships.
- e) **General:**
  - i) All MD competitors will swim inclusively within the events ranked on their entry times.
  - ii) All MD competitors will be included in the 12 and over events.
  - iii) The Competitor will be judged on the relevant IPC rules

## **Signing In**

- 28) All competitors must sign in prior to the commencement of warm up for each session.
- 29) Failure of a competitor to sign in by the commencement of the warm up for each session shall be deemed to have withdrawn from event entered in that session.
- 30) If a competitor is competing all day they may sign in for the whole day at the start of the first session.
- 31) It is the competitor's responsibility to ensure they sign in.
- 32) Competitors wishing to withdraw from an event after signing in must submit a completed withdrawal notice to the Meet Management Office prior to the first heat of that event.
- 33) Any Competitor who signs in and does not then subsequently swim without notification to the Meet Management Office will incur a £6 fine.

## **Seeding**

34) The stations of the competitors (seeded in time order slowest to fastest) shall be as follows:

- a) in 200m Championship Events, spearheaded in all heats.
- b) in 50m and 100m Events cyclically seeded in the last 3 heats, spearheaded in all other heats.
- c) in 400m+ Events, spearheaded in all heats.

35) Time trials will not be accepted for any event other than 800m, 1500m distance freestyle and 400IM when 11-year olds may swim time trials if they have achieved a 12-year-old qualifying time.

## **General Event Information**

36) Ages for the majority of events shall be: Girls and Boys 10/11years, 12 years, 13 years, 14 years, 15years and 16/Over.

37) Ages for the 800m, 1500m and 400IM Events shall be: Girls and Boys 12 years, 13 years, 14 years, 15 years and 16/Over.

38) All Events shall be swum collectively in age groups, 10/Over for boys and 10/Over for girls.

39) All competitors shall, if a hat is worn, wear a swimming hat affiliated to the GCASA club they are to represent or a neutral swimming hat.

40) Except for the 50m and 100m Events, Event Placing, Event and Category awards for each age group shall be declared on heat times, adjusted as necessary to accord with the heat placings and there shall be no separate age group final.

## **200m Championship Events**

41) Championship Finals shall be held for 200m events. Times achieved will not be considered as Age-group Best Times and will not affect age-group placing or awards earlier determined.

42) The fastest 8 competitors from the Age Group heats will be selected as Championship finalists and in addition 4 reserves will also be selected.

43) Any selected competitor for a Championship final, which includes finalists and reserves, must indicate their intent to withdraw within 15 minutes of the selected competitor announcement.

44) Withdrawal from a Championship Final shall be by completion of a Request to Withdraw form submitted to the Meet Management Office.

45) Any selected competitor who fails to appropriately notify the Meet Management Office of their intent to withdraw, and who then does not compete in that event, will incur a penalty charge of £20 and will also be withdrawn from all subsequent age-group and championship events until the penalty charge is paid in full.

## **50m and 100m Events**

46) Age Group Finals will be held for all 50m and 100m events. The fastest eight competitors from each individual age group and who have achieved the relevant consideration time will swim in their corresponding age group final.

47) 50m and 100m Event Placing, event and category awards shall be declared on finals times, adjusted as necessary to accord with the finals placing.

## **County, Senior and Junior Champions**

- 48) Where there is a separate Championship Final, the winner will be the County Champion, the Senior and Junior Champion will be the highest placed Senior (aged 16/Over) and Junior (aged 15 and under).
- 49) Where there is no qualifying Senior/Junior in a Championship Final, the Senior/Junior Champion will be the eligible competitor returning the fastest time in the relevant Age-group Event.
- 50) Where there are separate Age Group Finals, the fastest competitor in the finals will be the County Champion, the Senior and Junior Champions will be the fastest Senior finals competitor (aged 16/Over) and fastest Junior finals competitor (aged 15 and under).
- 51) Where there is not a separate Championship or Age Group Final, i.e. 400/800/1500m Free and 400IM , the County, Senior and Junior Champion, will be the eligible competitor returning the fastest time in the relevant Age-group event. Championship places 4th-8th will be the competitors returning the 4th-8th fastest time in the relevant Age-group event.

## **Awards**

- 52) Awards shall be made for Age-groups 10/11, 12, 13, 14, 15, 16&Over.
- 53) To gain an award a competitor must achieve the relevant consideration Time. Any competitor failing to meet the consideration time for an Age-group event will not be eligible for an award.
- 54) Awards will be made to:
- a) competitors who are placed in the first 3 places in all Age-group Individual finals.
  - b) competitors placed 4th to 8th, in the Age group individual finals for the 10/11yrs age group.
  - c) competitors placed 1<sup>st</sup>-8<sup>th</sup> in the Championship finals and all events with no age group final.
- 55) There will be formal presentation of event awards for:
- a) 200m Championship Final Events.
  - b) the Heat Declared Winner events (800m Free, 1500m Free, 400m Free and 400m IM).
  - c) competitors who are placed 1<sup>st</sup> to 8<sup>th</sup> in the Age group individual finals for the 10/11yrs age group.
- 56) A formal presentation of awards will be made for County, Senior and Junior Champions in all events.
- 57) Any competitor who does not present them self, or arrange for a substitute to receive an award during a formal presentation, will lose that award.
- 58) Competitors should wear a club top or t-shirt reflecting the club they represent for formal presentations of awards.
- 59) All awards not subject to formal presentation shall be collected from the Medal Table.

## **Trophies**

- 60) There will be a formal presentation to winners of all GCASA Trophies.
- 61) The winner of any perpetual trophy that may be awarded for an event shall provide satisfactory security to the Trophy Controller. While the winner holds such trophy, its safekeeping shall be the sole responsibility of that winner.
- 62) Any such trophy shall be returned clean and in good condition immediately upon request from the Trophy Controller. It is the trophy holder's responsibility to have the trophy engraved before it is returned.