

GLOUCESTER COUNTY ASA

President: Mr Andy Liddle



GCASA Executive Meeting

Monday 12th September 2016, 7.30 pm.

Berkley Suite, Best Western Gables Hotel, Falfield (GL12 8DL, 01454 260502)

Attendees:

Honorary County Posts:

Andy Liddle (President), Keith Smith (Secretary), Brian Armstron (Masters/Open Water), Ian Stuart (Synchro), Sara Part (Championship Manager), Marion Britton (Welfare Officer)

Club Delegates:

Club	Delegate 1	Delegate 2
Bishopworth SC		
Bristol Central	Marion Britton	
Bristol Henleaze SC		
Bristol Masters SC		
Bristol North SC	Gerald Staddon	Janet Staddon
Bristol Penguin Olympic SC	Jeremy Dudley	
Bristol South SC		
Brockworth SC	Steve Bramwell	
Cheltenham S&WP Club	Dean Stephens	Ian Stuart
Cinderford & District SC	Matt Rogers	Alexander Scott
Cirencester SC	Peter Bennet	
City of Bristol	Marion Britton	
Dursley Dolphins	Michael Aldridge	
Gloucester City SC	Gavin Phillips	
Gloucester Masters SC	Brian Armstrong	
Harlequins WPC		
Lydney SC		
Portway SC		
Sevenside Tritons	Sara Part	Rachel Roberts
Soundwell SC		
Southwold SC	Shaun Pellow	
South Glos Water Polo Club	Gerald Staddon	
Stroud Masters SC		
Tewkesbury SC	Allan Swift	
United Bristol Swimming Club		

Past Presidents:

Marion Britton

Ian Stuart

Agenda

Item	Action
1. Apologies Brian Guy (Treasurer), Herbie Adams (Bristol Masters), Pauline Adams (Bristol Masters), Mark Collins (Bishopsworth), Dave Beament (City of Bristol), Neil Harper (Officials Manager), Phil Jones (Cheltenham SWPC) and Nicky Booth (Bristol Central)	
2. Minutes of the 21st March 2016 Minutes of the meeting of 21 st March were approved. Minutes of the Special Exec held on the 20 th July to approve the COB were approved.	
3. Matters Arising from 21st March 2016 1. Sarah Part (Sevenside Tritons) has taken up the position of <i>2017 Swimming Age Groups and Championship Manager</i> with Steve Jones (Southold SC) supporting with the electronic entry and meet management. 2. <i>Licensed Meet Quotas</i> : While a County Meet Calendar has been published on the website, issues of conflicting meets are still expected to occur. 3. Bristol Schools want to run their finals as a licensed meet on a Thursday in November (potentially 24 th). Subsequent discussion included the following points: <ol style="list-style-type: none"> If swimmers are not ASA registered fee payers, they can't compete? The event must not form part of the GCASA quota South West Region Licensing Officer has accepted the event as level 4 meet to take place at Horfield If it is licenced meet, then qualified officials will be required (although electronic timing not necessary) 4. <i>The annual Three Counties Gala</i> was held on the 10 th July. The event was an enjoyable and competitive gala in which Gloucester County come 3 rd behind Staffordshire and Worcester County. The County put out a strong team but unfortunately the other counties were slightly stronger. 5. Changes to the County Constitution and GCASA Membership rules were successfully approved at the AGM. The updated constitution is now on the County website. Matters Arising from Gloucester County ASA Special Executive, 20th July 2016 There were no matters arising	All clubs are requested to finalize their Meet 2017 Calendar as soon as possible in order to allow as much time as possible for de-conflicting dates.
4. Treasurers Report Treasurer Brian Guy absent and therefore no report to present. However, Secretary confirms that while finances are in good health (£24k in current account, £39k in deposit account), an SGM is still required in order to approve the accounts as requested at the AGM.	Brian Guy to provide Executive with treasurers report and copy of up-to-date bank statement.
5. Activity and Reports a) County Swimming – Championship Conditions Acceptance <i>Gloucester County ASA Competitions 2017</i> <ul style="list-style-type: none"> A large number of age group finals events have been added making many more events than the previous year Matter raised of how 800 & 1500m events can be better supported in terms of number of entries. Two conclusions were reached: <ul style="list-style-type: none"> In order to a) meet the demand this year of swimmers who need times and b) not create a new event to conflict with existing meets, CoB will be approached about expanding their event to accept swimmers from the County with County monetary support if necessary. The County will consider organizing a distance qualifying meet for county swimmers next year to ensure swimmers have the opportunity to make qualifying and consideration times. <i>Short Course Qualifying and Consideration Times 2017</i> <ul style="list-style-type: none"> The topic of whether qualifying and consideration times are too tough was raised by several club 	Marion Britton to approach CoB with proposal of expanding event

<p>delegates. The ensuing discussion established where the times came from and what thought process was behind these times. No changes will be made.</p> <p><i>GCASA Championship & Age Group Conditions 2017</i></p> <ul style="list-style-type: none"> - Confirmed that para-swimmer entries should manual rather than electronic. - Discussion over sub-para 22) concludes that phrase shall continue to read “swimmer shall, if a hat is worn, wear a swimming hat affiliated to the GCASA club...” - Discussion over sub-para 38) concludes that phrase should continue to read “swimmers should wear a club top or t-shirt...” - Discussion over specific references to UBSC and CoB in sub para 7). Conclusion is that – in order to avoid touching CoB’s new constitution and acknowledge that USB’s constitution removes the need for specific reference to them – the following eligibility criteria will be inserted: <p>[All competitions shall be open to competitors who are eligible under current ASA Laws and who are, on the closing date of entry, a fee paying member, as described in ASA regulation 47.4.3 (ASA Handbook 2016) in the name of the GCASA affiliated club they are to represent.]</p> <ul style="list-style-type: none"> - All delegates agree that any exceptions to the eligibility criteria should first be dealt with by the County Age Group and Championship Manager. Any appeals against a decision made by the Age Group and Championship Manager will be considered by the GCASA Emergency Committee. <p>[Any exceptions to the eligibility criteria will require a formal application and will be considered by the GCASA Age Group and Championship Manager. Any appeals against a decision on eligibility made by the Age Group and Championship Manager, will be considered by the GCASA Emergency Committee.]</p> <p><i>GCASA Team & Team Championship Conditions 2017</i></p> <ul style="list-style-type: none"> - Agreement to remove specific references to USB and CoB in sub-para 7) & 9) and replace with same text as to be put into individual championship sub-para 7). This firmly establishes that to be eligible for participation, you must be a fee paying member of a Gloucester County ASA Club. - Appeals to eligibility criteria to be dealt with in same way as individual championships: appeals will first be dealt with by the County Championship Manager and only when there are appeals against a decision made by the GCC Manager will appeals be considered by the GCASA Emergency Committee - Additional sub-paras will be added to refer to Swimmers wearing hats both during events and for the awards ceremony <p>Subject to amendments discussed the County Age Group and Championship and Team Event conditions were accepted with no objections. See Annex’s 1, 2, 3, 4, 5 and 6 for final documents.</p> <p>b) County Masters Swimming Report</p> <p>Report presented by Brian Armstrong.</p> <p>Main point was the debriefing of the European Masters Championship (25th – 29th May 2016) where, not only did Gloucester Masters have the greatest number of club swimmers (27), but 6 Gloucester County Swimmers were medalists. Executive agrees to send a follow-up letter of congratulations from the County. See Annex 7 for more details.</p> <p>Other items mentioned briefly included the postponement of the Gloucester and Somerset Masters Meet, an outline of upcoming events and a sit-rep of County Masters Open Water.</p> <p>c) County Open Water</p> <p>Discussion focused around the re-allocation of Regional posts due to Les Debenham & John Helme standing down.</p> <p>Also as Alan Giles had stood down as County Open Water Manager. Brian Armstrong suggested he could take on this role but he would require assistance. A sit-rep of County Open Water raised the following points:</p> <ul style="list-style-type: none"> - Numbers are small and competitors must travel to Weymouth for championship events - This year and the last have seen the South West Region assume Gloucester County Championships are part of the Regional event but there has been no County representative, officials or trophies. - There is a desire to see the Open Water Championships pulled back into the localities <p>d) County Swimming Officials</p>	<p>Sara to make changes in sub-para 14) to be consistent with sub-para 17)C_1</p> <p>Sara to incorporate text into document Sub-para 7)</p> <p>Sara to incorporate changes into sub-para 11)</p> <p>Sara to incorporate changes</p> <p>Sara to incorporate changes into sub-para 12)</p> <p>Sara to add changes</p> <p>Clubs to provide contact information of medalists and County to draft letter</p> <p>Brian Armstrong to analyze results of South West Region Championships and see what scope there is for retrospective trophies.</p> <p>Brian Armstrong following-up with Wiltshire to explore potential for joint event next year.</p>
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<p>Neil absent but has sent email pointing out that Thursday 15th September will see a gathering of all Gloucester County and Somerset County referees and starters to review the Contemporary Issues module.).</p> <p>e) County Synchronized Swimming</p> <p>Nothing was added to the report which can be found in Annex 8.</p> <p>f) Country Water Polo</p> <p>Report has yet to be provided.</p> <p>g) County Para Swimming</p> <p>Report verbally presented by Gavin Phillips (Gloucester City)</p> <p>h) SW Regional Updates</p> <p>Keith and Marion debriefed the Regional Management Board and SWR Annual Council Meeting. Noteworthy points for GCASA are:</p> <ul style="list-style-type: none"> - County President will, in the future, be invited to attend SWR Annual Council - Sport England are now opening up their Calls for Proposals (grants) to any body / organisation that can demonstrate it meets the objectives of Sport England rather than the previous situation of them only feeding money through national sport governing bodies (such as ASA) - Discussions within ASA on 2017-2021 strategy are ongoing. South West Region is also developing a Strategy and yet to be seen how closely that aligns with the ASA. - South West Region ASA has approx £340,000 in its accounts. The reason for this is that ASA advised them to keep short term, long term and operational costs reserves worth £100,000 each. However, they have now met this target and have historically made £60,000-£80,000 surplus each year. The ASA SWR Board will be exploring how to allocate funds towards development and capacity building to prevent continue surpluses. - There were no Gloucester County Club delegates present at the SWR Annual Council. Next year's event will take place 10th September 2017 and the GCASA Executive hopes for higher club attendance. 	<p>Executive to follow-up with Phil Jones to request report.</p> <p>Andy to put forward ideas at next meeting for use of available funds.</p>
<p>6. A.O.B</p> <p>a) ASA Inter County Team Championships – 23rd October 2016</p> <p>With at least 3 of the stronger clubs away on warm weather training, the County has the opportunity to provide some different swimmers with the opportunity to compete for the County. However, while getting together a team for the event may be possible, the County has struggled to find organizational and support staff (officials, coaches and chaperones) for the overnight event. Therefore, the Exec reluctantly agreed that a team could not be realistically entered this year.</p> <p>Suggestion for next year is that the County creates a Rota of clubs to provide support staff to help with these kind of events in order to prevent last-minute scrambles. County would also like to know the date planned for next year.</p> <p>Post meeting note: The date next year is 22 October 2017 which again falls on half-term. The Secretary has made representations to the ASA to change the date.</p> <p>b) County Positions</p> <p>Introduction of Alex Scott as County Admin support; a resource for the County rather than just the executive meetings.</p> <p>c) Open Water Trophy</p> <p>Covered Earlier in the meeting</p> <p>d) Bristol Central and Bishopsworth SC</p> <p>Discussion over when the clubs will cease to exist. County requests a formal letter declaring the official date. Assumption is that there will be no Bristol Central or Bishopsworth representation at the next County Executive on 14th November. Representation will be through the City of Bristol.</p> <p>e) Cirencester SC</p> <p>Change of name from Cirencester Swimming and Water Polo Club to Cirencester Swimming Club is unanimously approved by all delegates.</p>	

<p>f) Regional qualifying times for 1500m events were questioned. Qualifying times for age group 13-14 is quicker than those of the 15 year olds.</p> <p>g) Club Grants</p> <p>Club Grants as agreed at previous Exec to be set up in the coming months for Clubs to apply for.</p>	<p>Keith to check send an email to Robert Margetts if necessary.</p> <p>Keith and Alex to action.</p>
<p>7. Notes</p> <p>Dates of next meeting: 14th November 2016, 9th January 2017, 13th March 2017.</p>	



Gloucester County ASA Competitions

Session	1	Sunday a.m. 22nd January 2017 (Estimated 9.00 a.m. – 11.45 a.m.)				at Bristol Hengrove
Event	1	800m	Freestyle	Girls	12/Over	HDW NB Short Course
Presentation Event 1 : Championship only						
Session	2	Sunday p.m. 22nd January 2017 (Estimated 1.00 p.m. – 4.15 p.m.)				at Bristol Hengrove
Event	2	1500m	Freestyle	Boys	12/Over	HDW NB Short Course
Presentation Event 2 : Championship only						
Session	3	Saturday a.m. 28th January 2017 (Estimated 10.00 a.m. – 1.30 p.m.)				at GL1, Gloucester
Event	3	50m	Butterfly	Boys	10/Over	
Event	4	50m	Freestyle	Girls	10/Over	
Event	5	200m	Freestyle	Boys	10/Over	
15 minute break before finals						
Event	6	50m	Butterfly	Boys	10/Over	Age Group Finals
Event	7	50m	Freestyle	Girls	10/Over	Age Group Finals
Event	8	200m	Freestyle	Boys	10/Over	Championship Final
Presentation Event 8 Championship only						
Session	4	Saturday p.m. 28th January 2017 (Estimated 2.00 p.m. – 7.00 p.m.)				at GL1, Gloucester
Event	9	100m	Backstroke	Girls	10/Over	
Event	10	100m	Individual Medley	Boys	10/Over	
Event	11	200m	Breaststroke	Girls	10/Over	
15 minute break before finals						
Event	12	100m	Backstroke	Girls	10/Over	Age Group Finals
Event	13	100m	Individual Medley	Boys	10/Over	Age Group Finals
Event	14	200m	Breaststroke	Girls	10/Over	Championship Final
Presentation Event 14 Championship only						



Gloucester County ASA Competitions

Session	5	Sunday a.m. 29 th January 2017 (Estimated 8.00 a.m. – 12.30 p.m.)				at GL1, Gloucester
Event	15	100m	Backstroke	Boys	10/Over	
Event	16	100m	Individual Medley	Girls	10/Over	
Event	17	200m	Breaststroke	Boys	10/Over	
15 minute break before finals						
Event	18	100m	Backstroke	Boys	10/Over	Age Group Finals
Event	19	100m	Individual Medley	Girls	10/Over	Age Group Finals
Event	20	200m	Breaststroke	Boys	10/Over	Championship Final
Presentation Event 20 Championship only						

Session	6	Sunday p.m. 29 th January 2017 (Estimated 1.30 p.m. – 6.45 p.m.)				at GL1, Gloucester
Event	21	50m	Butterfly	Girls	10/Over	
Event	22	50m	Breaststroke	Boys	10/Over	
Event	23	200m	Freestyle	Girls	10/Over	
15 minute break before finals						
Event	24	50m	Butterfly	Girls	10/Over	Age Group Finals
Event	25	50m	Breaststroke	Boys	10/Over	Age Group Finals
Events	26	200m	Freestyle	Girls	10/Over	Championship Final
Presentation Event 26 Championship only						



Gloucester County ASA Competitions



Session	7	Saturday a.m. 11 th February 2017 (Estimated 10.00 a.m. – 1.30 p.m.)				at GL1, Gloucester
Event	27	50m	Freestyle	Boys	10/Over	
Event	28	100m	Freestyle	Girls	10/Over	
Event	29	200m	Backstroke	Boys	10/Over	
15 minute break before finals						
Event	30	50m	Freestyle	Boys	10/Over	Age Group Finals
Event	31	100m	Freestyle	Girls	10/Over	Age Group Finals
Event	32	200m	Backstroke	Boys	10/Over	Championship Final
Presentation Event 32 Championship only						

Session	8	Saturday p.m. 11 th February 2017 (Estimated 2.00 p.m. – 7.00 p.m.)				at GL1, Gloucester
Event	33	200m	Butterfly	Girls	10/Over	
Event	34	100m	Breaststroke	Boys	10/Over	
Event	35	50m	Backstroke	Girls	10/Over	
Event	36	400m	Individual Medley	Boys	12/Over	HDW
15 minute break before finals						
Event	37	200m	Butterfly	Girls	10/Over	Championship Final
Event	38	100m	Breaststroke	Boys	10/Over	Age Group Finals
Event	39	50m	Backstroke	Girls	10/Over	Age Group Finals
Presentation Event 37 Championship only						



Gloucester County ASA Competitions



Session	9	Sunday a.m. 12 th February 2017 (Estimated 8.00 a.m. – 12.30 p.m.)				at GL1, Gloucester
Event	40	50m	Breaststroke	Girls	10/Over	
Event	41	100m	Butterfly	Boys	10/Over	
Event	42	200m	Backstroke	Girls	10/Over	
15 minute break before finals						
Event	43	50m	Breaststroke	Girls	10/Over	Age Group Finals
Event	44	100m	Butterfly	Boys	10/Over	Age Group Finals
Event	45	200m	Backstroke	Girls	10/Over	Championship Final
Presentation Event 45 Championship only						

Session	10	Sunday p.m. 12 th February 2017 (Estimated 1.30 p.m. – 6.45 p.m.)				at GL1, Gloucester
Event	46	200m	Butterfly	Boys	10/Over	
Event	47	100m	Breaststroke	Girls	10/Over	
Event	48	50m	Backstroke	Boys	10/Over	
Event	49	400m	Individual Medley	Girls	12/Ov	HDW
15 minute break before finals						
Event	50	200m	Butterfly	Boys	12/Over	Championship Final
Event	51	100m	Breaststroke	Girls	10/Over	Age Group Finals
Event	52	50m	Backstroke	Boys	10/Over	Age Group Finals
Presentation Event 50 Championship only						



Gloucester County ASA Competitions



Session	11	Saturday a.m. 25 th February 2017 (Estimated 10.00 a.m. – 1.30 p.m.)				at GL1, Gloucester
Event	53	100m	Butterfly	Girls	10/Over	
Event	54	400m	Freestyle	Boys	10/Over	HDW
Event	55	200m	Individual Medley	Girls	10/Over	
15 minute break before finals						
Event	56	100m	Butterfly	Girls	10/Over	Age Group Finals
Event	57	200m	Individual Medley	Girls	10/Over	Championship Final
Presentation Event 57 Championship only						

Session	12	Saturday p.m. 25 th February 2017 (Estimated 2.00 p.m. – 7.00 p.m.)				at GL1, Gloucester
Event	58	100m	Freestyle	Boys	10/Over	
Event	59	400m	Freestyle	Girls	10/Over	HDW
Event	60	200m	Individual Medley	Boys	10/Over	
15 minute break before finals						
Event	61	100m	Freestyle	Boys	10/Over	Age Group Finals
Event	62	200m	Individual Medley	Boys	10/Over	Championship Final
Presentation Event 62 Championship Only						



Gloucester County Amateur Swimming Association



GCASA CHAMPIONSHIP & AGE GROUP CONDITIONS 2017

Mission Statement

- 1) The County Blocks which are held each year are to enable individuals to enter a full range of events. The competition brings together swimmers with a range of abilities, all competing together in the same pool.

General

- 2) All Competitions shall be staged annually under ASA Laws and ASA Technical Rules.
- 3) Entry Fees, Dates, venues and closing dates shall be recommended by County Championship Management group and endorsed by the County Executive.
- 4) Any question as to the proper interpretation and application of these rules shall be decided by the Meet Manager, whose decision shall be final. All other matters relating to County Swimming Competitions not covered by these rules and not covered by ASA Law and thus falling to the decision of the Meet Manager, shall be determined by the Emergency Committee.
- 5) Officials shall be appointed in accordance with ASA Laws and requirements for the purpose of licensing and shall be selected by the Manager - Swimming Officials.
- 6) Should the situation arise where there are insufficient officials/helpers on the day, the competition may be cancelled.
- 7) Any failure to comply with these conditions will be assessed by the Meet Manager and may result in entries being rejected.

Eligibility

- 8) All competitions shall be open to competitors who are eligible under current ASA Laws and who are, on the closing date of entry, a fee paying member, as described in ASA regulation 47.4.3 (ASA Handbook 2016) in the name of the GCASA affiliated club they are to represent.
- 9) No swimmer who shall have been a competitor in County Age-group or Championship events of another English county in the current year of competition shall be eligible.
- 10) A competitor may represent only one club in the year of competition.
- 11) A competitor is so regarded as soon as his/her entry has been received by the Meet Manager and shall cease to be a competitor only if the entry is rejected or withdrawn by written notice received by the Meet Manager before the closing date for entry. In these circumstances, the entry fee will be refunded.

- 12) Competitors may withdraw from all sessions taking place in a two-day period on medical grounds. To be eligible for refund of the relevant entry fees, within two weeks of the relevant sessions, competitors must supply the Meet Manager with a letter from their Head Coach or General Practitioner documenting the reason they were unable to compete.
- 13) If sessions are oversubscribed and the Meet Manager is unable to accept all entries, then in the event the entry fees for those not accepted will be refunded in full.
- 14) Any exceptions to the eligibility criteria will require a formal application and will be considered by the GCASA Age Group and Championship Manager. Any appeals against a decision on eligibility made by the Age Group and Championship Manager will be considered by the GCASA Emergency Committee.

Year of Competition

- 15) The year of competition is 1st January to 31st December inclusive and age grouping shall be determined as age on 31st December in the year of the competition. (As an example, the competition year for 2017 runs from midnight on 1st January 2017 to midnight on 31st December 2017).

Entries

- 16) Swimmers may only compete in events for their own age group.
- 17) Disability swimmer entries must be submitted in paper format. All other entries are required to be submitted electronically using the Hy-Tek Team Manager software, or TM Lite software.
- 18) Clubs must submit consolidated electronic entries (Entry Fees £5.00 per event) via e-mail to gcasachampionshipentries@gmail.com together with any poolside passes applications (Cost £30 each).
- 19) Electronic entries and postal entries will be acknowledged with receipt confirmation, for all entries, the submitted date will be the date of confirmation receipt from the Entry Secretary.
- 20) No payment is required with the initial entry submission. Once the final accepted entry list has been confirmed a payment invoice will be issued to clubs and individual entrants.
- 21) Postal entries should be sent to:

Steve Jones, 24 Burleigh Way, Wickwar, South Gloucestershire, GL12 8LR.

(Please mark envelopes "GCASA")
- 22) Individual entry forms are to be retained by the club and must be signed by each swimmer.
- 23) Please ensure that you put adequate postage on the postal entry. Envelopes with insufficient postage will not be collected from the Royal Mail depot.
- 24) Entries will not be accepted if incorrectly submitted, or received after midnight on the closing date of **Monday 19th December 2016.**

- 25) Each event in this competition has a qualifying time. Times must have been achieved after 1st January 2016. These times must have been achieved at ASA licensed meets (Level 1 – 4) and be included in the ASA Ranking Database at the date of entering. If an event is oversubscribed, the Meet Manager is empowered to reject entries.

Disability Swimmers

- 26) The GCASA Championship & Age Group conditions 2017 shall apply to disability competitors except where varied by any of the following conditions:

A. All MD Competitors must:

1. Have an authorised British Swimming, UKSA, or IPC classification, which is held on the British swimming or IPC Swimming classification database at the time of entry.
2. Provide the Meet Manager with proof of disability swimmers classification, from the ASA database, with their entry, so that the information can be passed on to the lead referee before the start of the event.

B. Coaches, Chaperones and Personal Care Attendants:

1. Should a club enter 1-4 disability swimmers they will be entitled to purchase one extra poolside pass for the sessions where the swimmers are competing for use by personal care attendants and Chaperones.
2. Should a club enter 5 or more disability swimmers they will be entitled to purchase two extra poolside passes for the sessions where the swimmers are competing for use by personal care attendants and Chaperones.
3. All Coaches, Chaperones and personal care attendants must conform with the ASA child protection procedures.
4. All Coaches, Chaperones and personal care attendants must have accreditation.

C. Disability entries:

1. Disability swimmers must provide a paper entry.
2. Entries must be completed on the attached MD entry form.
3. Swimmers are entitled to enter any event which has an entry time for their classification on the attached MD entry standards.
4. Swimmers must have met the entry standard in order to enter that event
5. All MD entries must be received by midnight on **Monday 19th December 2016**.
6. Disability swimmers may submit entries for non MD events on a time-trial basis provided they meet the relevant Qualifying Time for that event

D. Results and Rankings:

1. A Separate results sheet will be produced for MD swimmers ranking them on British Disability Points.
2. MD swimmers will not be separated by age groups.
3. The top 3 Male and the top 3 Female points earners will earn medals.
4. The Male and Female swimmers who acquire the most British Disability Points over the course of the championships shall be named as the County MD Champions.
5. A database of county records will be kept and updated annually after the championships.

E. General:

1. All MD swimmers will swim inclusively within the events ranked on their entry times.
2. All MD swimmers will be included in the 12 and over events.
3. The Swimmer will be judged on the relevant IPC rules

Signing In

- 27) There will be no entry cards for this event.
- 28) All competitors must sign in prior to the commencement of warm up for each session. If a swimmer is competing all day they may sign in for the whole day. It is the competitor's responsibility to ensure they sign in.
- 29) A £5 fine will be levied on any Competitor who signs in and does not then subsequently swim without notification to the Meet Management Office by submitting a completed withdrawal notice prior to the first heat of the relevant event.

Seeding

- 30) The stations of the competitors (seeded in time order slowest to fastest) shall be as follows:
- a) in 200m Championship Events, spearheaded in all heats.
 - b) in 50m and 100m Events cyclically seeded in the last 3 heats, spearheaded in all other heats.
 - c) in 400m+ Events, spearheaded in all heats.
- 31) Time trials will not be accepted for any event other than 800m, 1500m distance freestyle and 400IM when 11 year olds may swim time trials if they have achieved a 12-year-old qualifying time.

General Event Information

- 32) Ages for the majority of Events shall be: Girls and Boys 10/11years, 12 years, 13 years, 14 years, 15years and 16/Over.
- 33) Ages for the 800m, 1500m and 400IM Events shall be: Girls and Boys 12 years, 13 years, 14 years, 15 years and 16/Over.
- 34) All Events shall be swum collectively in age groups, 10/Over for boys and 10/Over for girls.
- 35) All swimmers shall if a hat is worn wear a swimming hat affiliated to the GCASA club they are to represent or a neutral swimming hat.
- 36) Except for the 50m and 100m Events, Event Placing, Event and Category awards for each age group shall be declared on heat times, adjusted as necessary to accord with the heat placings and there shall be no separate age group final.

200m Championship Events

- 37) Championship Finals shall be held for 200m events. Times achieved will not rank as Age-group Best Times and will not affect age-group placing or awards earlier determined.
- 38) The fastest 8 swimmers will be eligible to swim in the Championship Final. 8 swimmers and 4 reserves shall be selected. Within 15 minutes of the allocation announcement, any of these 12 swimmers who are unable to compete, must inform the Announcer by completing a Request To Withdraw Form, whereupon the event will be reprocessed to include any reserve swimmer(s).

- 39) Any selected competitor who fails to notify the Announcer in the stipulated time of their intent to withdraw and who then does not compete in that event, will incur a penalty charge of £20 and will also be withdrawn from all subsequent age-group and championship events until the penalty charge is paid in full.

50m and 100m Events

- 40) Age Group Finals will be held for all 50m and 100m events. The fastest eight swimmers from each individual age group will swim in their corresponding age group final.
- 41) 50m and 100m Event Placing, event and category awards shall be declared on finals times, adjusted as necessary to accord with the finals placing.

County, Senior and Junior Champions

- 42) Where there is a separate Championship Final, the winner will be the County Champion, the Senior and Junior Champion will be the highest placed Senior (aged 16/Over) and Junior (aged 15 and under).
- 43) Where there is no qualifying Senior/Junior in a Championship Final, the Senior/Junior Champion will be the eligible swimmer returning the fastest time in the relevant Age-group Event.
- 44) Where there are separate Age Group Finals, the fastest swimmer in the finals will be the County Champion, the Senior and Junior Champions will be the fastest Senior finals swimmer (aged 16/Over) and fastest Junior finals swimmer (aged 15 and under).
- 45) Where there is not a separate Championship or Age Group Final, i.e. 400/800/1500m Free and 400IM, the County, Senior and Junior Champion, will be the eligible swimmer returning the fastest time in the relevant Age-group event. Championship places 4th-8th will be the swimmers returning the 4th-8th fastest time in the relevant Age-group event.

Awards

- 46) An award shall be made via a formal presentation to swimmers competing in a Championship Final, or the equivalent swimmers where there is no separate Championship Final (see point 28 and 29). These awards shall be Championship 1st, 2nd, 3rd, & Championship Finalist (4th-8th). An Award shall also be made to the County, Senior and Junior Champions.
- 47) Awards shall be made for Age-groups 10/11, 12, 13, 14, 15, 16&Over.
- 48) Awards will be available to collect from the Medal Table for competitors who are placed in the first 3 places in all the Age-group Individual events. In addition, awards shall be available to collect in Individual events for competitors placed 4th to 8th, in the age group, 10/11yrs.
- 49) To gain an award, where applicable a swimmer must achieve the relevant Qualifying Time. Any swimmer failing to meet the qualifying time for an Age-group event will not be eligible for an award.
- 50) The winner of any perpetual trophy that may be awarded for an event shall provide satisfactory security to the Trophy Controller. While the winner holds such trophy, its safekeeping shall be the sole responsibility of that winner.

- 51) Any such trophy shall be returned clean and in good condition immediately upon request from the Trophy Controller. It is the trophy holder's responsibility to have the trophy engraved before it is returned.
- 52) Any swimmer who does not present them self, or arrange for a substitute to receive an award during the presentations, will lose that award.
- 53) Formal presentations of awards will be made for Championship medals and Trophies. All other awards should be collected from the Medals Table.
- 54) Swimmers should wear a club top or t-shirt reflecting the club they represent for formal presentations of awards.



GCASA TEAM & TEAM CHAMPIONSHIP CONDITIONS 2017

Mission Statement

- 1) The County Team Events which are held each year are to enable clubs to enter into a range of team events. The competition brings together swimmers with a range of abilities, all competing together in the same pool.

General

- 2) All Competitions shall be staged annually under ASA Laws and ASA Technical Rules.
- 3) Entry Fees, Dates, venues and closing dates shall be recommended by County Championship Management group and endorsed by the County Executive.
- 4) Any question as to the proper interpretation and application of these rules shall be decided by the Meet Manager, whose decision shall be final. All other matters relating to County Swimming Competitions not covered by these rules and not covered by ASA Law and thus falling to the decision of the Meet Manager, shall be determined by the Emergency Committee.
- 5) Officials shall be appointed in accordance with ASA Laws and requirements and shall be selected by the Manager - Swimming Officials.
- 6) Should the situation arise where there are insufficient officials/helpers on the day, the competition may be cancelled.
- 7) Any failure to comply with these conditions will be assessed by the Meet Manager and may result in entries being rejected.
- 8) All swimmers shall, if a hat is worn, wear a swimming hat reflecting the GCASA club they represent or a neutral swimming hat.

Eligibility

- 9) Entry to the GCASA Team Championships shall be open to clubs affiliated to Gloucester County ASA.
- 10) All competitors representing clubs shall be on the closing day of entry, a fee paying member, as described in ASA regulation 47.4.3 (ASA Handbook 2016) in the name of the GCASA affiliated club they are to represent.
- 11) Competitors who have competed in the County Age –group or Championships events of another English County, in the current year of competition, are not eligible.

- 12) If a competitor has competed for a GCASA affiliated club in the Championship and Age Group Competition in the current year of competition, they must compete for the same club in the GCASA Team Championships.
- 13) Any exceptions to the eligibility criteria will require a formal application and will be considered by the GCASA Team and Team Championship Manager. Any appeals against a decision on eligibility made by the Team and Team Championship Manager, will be considered by the GCASA Emergency Committee.

Year of Competition

- 14) The year of competition is 1st January to 31st December inclusive and age grouping shall be determined as age on 31st December in the year of the competition. (As an example, the competition year for 2017 runs from midnight on 1st January 2017 to midnight on 31st December 2017).

Entries & Seeding

- 15) Swimmers may only compete in events for their own age group.
- 16) Clubs must submit consolidated electronic entries (Cost of £10 per team) using the Hy-Tek Team Manager software via e-mail to gcasachampionshipentries@gmail.com. Clubs must supply indicative teams for the events they wish to take part in, with estimated entry times and provide the necessary payment either electronically (details will be supplied on request) or by sending a cheque in the post.
- 17) A summary of entries should be sent to:
- Steve Jones, 24 Burleigh Way, Wickwar, South Gloucestershire, GL12 8LR.**
- (Please mark envelopes "GCASA")
- 18) Please ensure that you put adequate postage on the entry summary. Envelopes with insufficient postage will not be collected from the Royal Mail depot.
- 19) Entries will not be accepted if incorrectly submitted, or received after midnight on the closing date of **Tuesday 31st January 2017**.
- 20) Clubs must confirm their team lists and indicate any deviations from the electronically submitted team using the forms for each session by the start of the warm-up for that session.
- 21) If Clubs fail to confirm their team lists they will be withdrawn from the relevant events. If Clubs wish to withdraw from an event they should indicate this on their team list for the relevant session to be eligible for a refund of the relevant entry fee.
- 22) The stations of the Teams in heats will be seeded based on the estimated entry times submitted. All heats will be spearheaded.

Team Championship Events

- 23) There will be Men's and Women's 4x100 Freestyle, 4x200 Freestyle and 4x100 Medley Team Championship events organised in heats and finals. For these events a club may only enter two teams per event. Swimmers cannot compete in an Age Group Mixed 17/Over Event if they compete in any Championship Team Event.
- 24) Events shall be swum as per programme, unless there are fewer than nine teams entered for an event in which case the Event will be swum as a straight final.
- 25) The Team Championship events shall be swum as Open age group events.

Age-group Team Events

- 26) There will be an Interclub Team Events Age-group Competition, organised in heats and finals. Each club may enter up to two teams.
- 27) Events shall be swum as per programme, unless there fewer than nine teams entered for an event in which case the Event will be swum as a straight final.
- 28) In finals, the 8 fastest teams, based upon times achieved in the heats, shall compete.
- 29) Teams shall consist of 4 eligible swimmers from the club, each of whom shall swim the designated distance.
- a) Swimmers are not interchangeable between heats and finals. The order of swimmers can be changed between the heats and finals provided the Meet Management office is informed 30 minutes prior to the start of the finals.
 - b) Any team whose swimmers do not swim as notified will be disqualified.
 - c) Age-groups for Team events shall be: Boys & Girls, 4x50 Freestyle Team and 4x50 Medley Team – 9/10yrs, 11/12yrs, 13/14yrs & 15/16yrs. Mixed (2 Female & 2 Male), 4x50 Freestyle Team and 4x50 Medley Team – 17/Over.

Awards

- 30) An award shall be made to competitors who swim in the Team Championship Finals. These awards shall be Team Championship – 1st, 2nd, 3rd & Team Championship Finalist.
- 31) An award shall be made to competitors who swim in the Age-group Team Finals. These awards shall be Age-group Team: 9/10yrs: 1st, 2nd, 3rd & Age-group Team Finalist. All other age groups: 1st, 2nd & 3rd.
- 32) The winners of any perpetual trophy that may be awarded for an event shall provide satisfactory security to the Trophy Controller. While the winners hold such trophy, its safekeeping shall be the responsibility of the winners.
- 33) Any such trophy shall be returned clean and in good condition immediately upon request from the Trophy Controller. It is the trophy holder's responsibility to have the trophy engraved before it is returned.

- 34) Any swimmer or team who do not present themselves, or arrange for a substitute, to receive an award during the presentations will lose that award.
- 35) Swimmers should wear a club top or t-shirt reflecting the GCASA club they represent for formal presentation of awards.



GCASA Short Course Qualifying Times 2017



Qualifying Times must have been achieved at an ASA Licensed Meet (Levels 1-4) and be included in the ASA National Ranking Database at the date of entering. (Age at 31-12-2017)

Girls	Freestyle					Breaststroke			Butterfly			Backstroke			Individual Medley		
	50m	100m	200m	400m	800m	50m	100m	200m	50m	100m	200m	50m	100m	200m	100m	200m	400m
10/11	39.70	1:22.98	3:10.70	5:52.90	***	49.30	1:40.23	4:00.00	42.32	1:33.00	3:35.30	44.70	1:35.20	3:27.30	1:37.22	3:11.97	***
12	36.70	1:17.94	2:56.30	5:43.00	12:21.80	46.40	1:34.86	3:39.80	40.04	1:31.90	3:18.20	41.50	1:29.00	3:09.70	1:31.69	3:03.69	6:54.70
13	35.30	1:14.55	2:46.70	5:34.60	11:47.30	44.20	1:30.84	3:29.20	37.42	1:25.20	3:04.30	39.70	1:25.90	2:59.90	1:27.14	2:57.42	6:31.40
14	33.00	1:12.30	2:35.90	5:25.00	11:17.30	42.80	1:29.13	3:21.50	35.18	1:22.00	2:56.00	38.50	1:22.00	2:52.80	1:24.65	2:53.52	6:14.10
15	32.50	1:10.30	2:32.60	5:20.70	10:59.50	41.80	1:28.02	3:14.11	33.24	1:18.30	2:50.00	37.80	1:19.10	2:48.40	1:22.76	2:50.94	6:02.10
16/Over	32.00	1:08.70	2:30.40	5:15.00	10:53.00	40.30	1:26.02	3:10.01	32.00	1:15.80	2:48.00	36.90	1:17.90	2:45.90	1:20.00	2:49.30	5:58.60

Boys	Freestyle					Breaststroke			Butterfly			Backstroke			Individual Medley		
	50m	100m	200m	400m	1500m	50m	100m	200m	50m	100m	200m	50m	100m	200m	100m	200m	400m
10/11	39.20	1:18.13	3:06.00	5:57.72	***	49.00	1:42.06	3:49.69	42.32	1:32.40	3:41.70	43.90	1:35.20	3:20.01	1:36.00	3:12.71	***
12	36.10	1:13.24	2:59.20	5:36.94	24:00.00	46.10	1:36.81	3:35.95	40.04	1:29.30	3:23.00	41.30	1:29.90	3:18.30	1:31.64	3:01.24	6:45.30
13	34.10	1:09.12	2:46.50	5:18.81	22:44.10	42.90	1:32.22	3:31.80	37.42	1:23.30	3:05.40	38.60	1:23.50	2:59.90	1:25.57	2:49.74	6:37.00
14	32.30	1:06.13	2:33.00	5:04.54	21:33.10	40.60	1:24.15	3:15.30	35.18	1:17.90	2:52.10	36.80	1:18.00	2:48.40	1:20.15	2:41.97	6:05.30
15	30.00	1:03.95	2:25.70	4:55.09	19:58.70	38.77	1:20.03	3:04.90	33.24	1:13.20	2:43.50	34.90	1:14.50	2:40.30	1:16.37	2:36.99	5:44.60
16/Over	29.90	1:01.00	2:21.50	4:52.20	19:41.60	37.40	1:18.00	2:47.00	32.70	1:10.90	2:36.90	32.90	1:11.30	2:34.50	1:14.00	2:35.00	5:34.40

Notes:

- i) *** 11 year olds only can enter these events as a Time Trial if they meet the 12 year old qualifying time.
- ii) All times are Short Course but LC conversions using the ASA Equivalent Performance converter will be accepted.



GCASA Short Course Consideration Times 2017

Qualifying Times must have been achieved at an ASA Licensed Meet (Levels 1-4) and be included in the ASA National Ranking Database at the date of entering. (Age at 31-12-2017)

Girls	Freestyle					Breaststroke			Butterfly			Backstroke			Individual Medley		
	50m	100m	200m	400m	800m	50m	100m	200m	50m	100m	200m	50m	100m	200m	100m	200m	400m
10/11	41.26	1:23.98	3:13.52	6:17.04	***	53.44	1:46.74	4:07.60	45.34	1:43.22	3:47.13	46.92	1:41.94	3:35.98	1:41.91	3:24.27	***
12	38.92	1:18.94	3:01.15	5:54.42	12:59.12	49.78	1:40.23	3:49.10	42.66	1:33.73	3:26.25	44.09	1:33.88	3:18.91	1:37.22	3:11.97	7:10.54
13	36.79	1:15.55	2:50.03	5:39.04	12:12.80	46.69	1:34.86	3:34.95	40.20	1:27.42	3:11.80	41.65	1:27.90	3:07.20	1:31.69	3:03.69	6:44.00
14	35.18	1:13.05	2:42.37	5:28.76	11:35.87	44.39	1:30.84	3:23.48	38.30	1:23.42	3:02.13	39.73	1:23.64	2:59.07	1:27.14	2:57.42	6:24.88
15	34.06	1:11.53	2:37.37	5:21.22	11:14.22	42.81	1:29.13	3:16.11	36.95	1:20.11	2:55.17	38.34	1:20.95	2:53.22	1:24.65	2:53.52	6:12.07
16/Over	33.23	1:10.20	2:33.71	5:16.98	11:01.54	41.71	1:28.02	3:12.23	35.97	1:18.61	2:50.77	37.58	1:18.87	2:48.68	1:22.76	2:50.94	6:04.16

Boys	Freestyle					Breaststroke			Butterfly			Backstroke			Individual Medley		
	50m	100m	200m	400m	1500m	50m	100m	200m	50m	100m	200m	50m	100m	200m	100m	200m	400m
10/11	40.68	1:23.09	3:12.92	6:19.04	***	53.12	1:49.43	4:07.61	45.38	1:41.84	3:44.73	46.72	1:39.92	3:34.09	1:43.14	3:24.48	***
12	38.42	1:18.13	3:01.06	5:57.72	25:00.00	49.57	1:42.06	3:49.69	42.32	1:32.95	3:25.12	43.94	1:33.35	3:20.01	1:36.00	3:12.71	7:14.17
13	36.22	1:13.24	2:50.26	5:36.94	23:35.62	46.53	1:32.83	3:35.95	40.04	1:27.34	3:12.74	41.57	1:27.93	3:08.40	1:31.64	3:01.24	6:47.45
14	34.10	1:09.12	2:39.76	5:18.81	22:14.51	43.17	1:27.31	3:21.12	37.42	1:21.40	3:00.01	38.70	1:22.03	2:56.32	1:25.57	2:49.74	6:23.31
15	32.13	1:06.13	2:30.61	5:04.54	21:04.55	40.68	1:22.92	3:08.78	35.18	1:16.30	2:48.98	36.69	1:17.01	2:45.76	1:20.15	2:41.97	5:59.78
16/Over	30.54	1:03.95	2:24.03	4:55.09	20:11.17	38.60	1:20.03	2:59.90	33.24	1:12.29	2:39.08	34.69	1:13.17	2:37.76	1:16.37	2:36.99	5:42.43

Notes:

- *** 11 year olds only can enter these events as a Time Trial if they meet the 12 year old qualifying time.
- All times are Short Course but LC conversions using the ASA Equivalent Performance converter will be accepted.



Multi-Disability Entry Standards – 2017



Girls	Freestyle				Backstroke		Butterfly		Breaststroke			Ind Medley	
	50m	100m	200m	400m	50m	100m	50m	100m	Cat	50m	100m	Cat	200m
S1	00:00	00:00	00:00		00:00		00:00		SB1	00:00		SM1	
S2	2:24.74	5:10.12	10:24.84		2:36.96		00:00		SB2	3:04.44		SM2	
S3	2:08.82	5:01.28	10:35.90		2:10.76		2:22.50		SB3	2:19.24		SM3	
S4	1:46.00	3:47.84	8:00.60		2:07.02		00:00		SB4		3:55.68	SM4	
S5	1:16.00	2:49.84	6:27.70		1:27.92		1:36.28		SB5		3:42.78	SM5	8:06.96
S6	1:13.82	2:40.28		11:44.54		2:58.18	1:18.56		SB6		3:19.16	SM6	6:22.24
S7	1:07.36	2:24.56		10:47.40		2:50.78	1:18.42		SB7		3:09.14	SM7	6:16.12
S8	1:03.64	2:16.92		9:54.42		2:44.48		2:28.22	SB8		2:47.06	SM8	5:33.90
S9	0:59.26	2:06.36		9:31.22		2:22.10		2:21.76	SB9		2:42.50	SM9	5:15.42
S10	0:58.34	2:04.84		9:19.06		2:21.32		2:21.04	SB10			SM10	5:11.70
S11	1:04.40	2:20.00		11:05.58		2:40.66		3:14.06	SB11		3:10.70	SM11	5:58.54
S12	0:57.18	2:05.02		9:41.96		2:28.76		2:24.66	SB12		2:44.24	SM12	5:19.10
S13	0:56.06	2:02.14		9:25.44		2:25.40		2:15.30	SB13		2:49.76	SM13	5:05.08
S14	1:01.40	2:14.50	4:35.62			2:23.58		2:33.68	SB14		2:47.92	SM14	5:32.74

Boys	Freestyle				Backstroke		Butterfly		Breaststroke			Ind Medley	
	50m	100m	200m	400m	50m	100m	50m	100m	Cat	50m	100m	Cat	200m
S1	3:14.22	6:58.92	15:03.20		3:32.42		00:00		SB1	7:07.28		SM1	
S2	2:14.16	4:47.40	10:18.54		2:14.70		00:00		SB2	2:01.36		SM2	
S3	1:36.98	3:39.40	7:24.78		1:42.40		2:09.02		SB3	1:41.42		SM3	
S4	1:19.88	2:52.34	6:15.30		1:35.14		1:36.58		SB4		3:14.78	SM4	
S5	1:08.60	2:31.00	5:24.44		1:22.20		1:22.30		SB5		3:19.28	SM5	7:04.88
S6	1:01.48	2:14.92		10:26.46		2:34.26	1:04.54		SB6		2:50.76	SM6	5:46.40
S7	0:57.26	2:04.20		9:40.78		2:26.46	1:04.36		SB7		2:51.64	SM7	5:16.50
S8	0:53.84	1:57.78		9:12.90		2:13.70		2:03.94	SB8		2:27.02	SM8	4:56.02
S9	0:52.18	1:53.90		8:43.04		2:07.16		2:00.90	SB9		2:18.82	SM9	4:38.70
S10	0:49.02	1:47.18		8:19.90		2:02.28		1:56.64	SB10			SM10	4:30.78
S11	0:54.30	2:02.42		9:48.20		2:21.88		2:13.86	SB11		2:32.56	SM11	5:08.38
S12	0:49.78	1:48.86		8:46.76		2:04.18		1:57.87	SB12		2:23.42	SM12	4:31.34
S13	0:49.32	1:47.72		8:34.78		2:05.04		1:59.54	SB13		2:15.42	SM13	4:30.06
S14	0:52.28	1:55.36	4:06.40			2:12.62		2:07.88	SB14		2:23.42	SM14	4:50.44

Annex 7.

Report on Master Activities – September 2016

A separate report on the European Master Championships held in May this year is available.

The pool season for Masters is fairly quiet over the summer, but normally kicks in again following the school's holidays.

The main item of news is that the Gloucester and Somerset Masters Meet, due to be held @ Horfield on Sept 11th, has had to be postponed due to the unavailability of the timing system. A new date and venue is currently being investigated.

Upcoming Events

South West Regional Competition

This long course meet will be held at Millfield on September 25th.

ASA National Championships 2016

As usual, these will be held at Ponds Forge in Sheffield 28-30th October. However, in 2017 there is to be a change to the entry procedure requiring swimmers to have set an entry time (likely based around achieving 200 Decathlon points) in the previous 2 years. This change indicates the success of the meet in achieving capacity.

Intercounties

The county will defend its regional title in Dorchester on Nov 20th. Simon Copper will again pick the team based on performances in 2016 and especially at Nationals.

There will be a change to the format next year with the inclusion of Welsh/Scottish regions in the national programme. For the South West, this means that South Wales will compete in our regional competition and the event will have a permanent base at Millfield as it is centrally located and has sufficient lanes to allow all of the counties/regions to compete.

British Masters Championships 2017

These are to be held in Aberdeen, June 16-18th 2017.

Brian Armstrong
Hon. Master Manager

Annex 8.

Synchro report to the
Gloucestershire County ASA Executive meeting
Best Western Gables hotel, Falfield, Glos
12th September 2016

The Walsall Trophy competition between six SWR clubs took place at Cheltenham on 14th May 2016 and which Cheltenham won for the first time.

The Reading Novice competition was held on 18th June, which Cheltenham entered. The results are here -
<http://readingroyalssynchro.btck.co.uk/Results/NoviceComp2016>

The Regional Figure and Routines competition will take place at Plymouth on 24th September 2016.

The Multi Regional competition will take place on 8th October 2016 at GL1.

The National Age Groups competition will take place on 2nd - 4th December 2016 at GL1.

The ASASWR Synchro Standing Committee met on 7th May 2016 at the ASASWR office at Wellington, the minutes being here –
http://www.swimwest.org.uk/swim/index.php/document-library/doc_download/475-synchro-standing-committee-minutes-7-may-2016.

The next scheduled meeting of the committee on 10th September 2016 was cancelled.

Ian Stuart

Gloucestershire County member and chair of the
ASASWR Synchro Standing Committee