



# GLOUCESTER COUNTY ASA

President: Brian Guy



## MINUTES OF GLOUCESTER COUNTY ASA EXECUTIVE HELD AT THE GABLES, FALFIELD, GLOS ON MONDAY 11<sup>th</sup> JANUARY 2016

### Attendees:

#### **Honorary County Posts:**

Brian Guy (President), Keith Smith (Secretary), Neil Harper (Officials), Alan Giles (Open Water)

#### **Club Delegates:**

<b>Club</b>	<b>Delegate 1</b>	<b>Delegate 2</b>
Bishopsworth SC	Mark Collins	
Bristol Central SC	Marion Britton	Nicky Booth
Bristol Henleaze SC	Brian Guy	
Bristol Masters SC	Herbie Adams	
Bristol North SC	Janet Staddon	Gerald Staddon
Bristol Penguin Olympic SC	Jeremy Dudley	
Bristol South SC		
Brockworth SC		
Cheltenham S&WP Club	Ian Stuart	Dean Stephens
Cinderford & District SC	Matt Rogers	
Cirencester SC	Peter Bennett	
City of Bristol SC	Mark Collins	Nicky Booth
Dursley Dolphins	Michael Aldridge	
Gloucester City SC	Flavia Jones	
Gloucester Masters SC	Brian Armstrong	Herbie Adams
Harlequins WPC		
Lydney SC		
Portway SC		
Sevenside Tritons	Keith Smith	Sara Part
Soundwell SC	Lesley Barry	
Southwold SC	Lisa Creed	Kay Locke
South Glos Water Polo Club	Gerald Staddon	
Stroud Masters SC		
Tewkesbury SC	Alan Clift	
United Bristol Swimming Club	Brian Guy	

#### **Past Presidents**

Marion Britton

Herbie Adams

Pauline Adams

Neil Harper

Mike Hynd

Ian Stuart

Phil Jones

Item	Action
<p><b>1. Apologies:</b>  Jenny Sheppard (GCASA Admin), Richard Tomlinson (Swimming Champs), Sheila Bryant (Severnside/PP), Dave Beament (CoB)</p>	
<p><b>2. Minutes of Meeting 16<sup>th</sup> November 2015:</b>   Minutes of the meeting of the 16<sup>th</sup> November were approved.</p>	
<p><b>3. Matters Arising from 16<sup>th</sup> November 2015:</b>   There were no matters arising.</p>	
<p><b>4. Correspondence</b>   There was no relevant Correspondence.</p>	
<p><b>5. Treasurers Report</b>   Brian Guy reported that the Treasurer, Karen Bailey was not continuing. He now had access to the accounts and cheque book. He had inspected the County holdings and transactions and reported that all seemed in order and would report at the next meeting.   He also stated he would as an interim take on the role as the Treasurer and stated that he would be prepared to continue in that role after the AGM. The meeting was content with the interim arrangement.   Brian also reported that he was in the process of establishing on-line banking with Lloyds Bank.</p>	<p>Brian Guy to establish control of the accounts and on-line banking.</p>
<p><b>6. Activity and Reports</b></p> <p><b>a. Swimming – Blocks 2016</b>   Richard Tomlinson had distributed a report detailing the entries for the 2016 County Championships prior to the meeting. In summary entries were down by 21% overall on the previous year and 50% in the 10/11 age group. However, as the Exec had agreed to increase the entry fee to £5 the revenue would be about the same. He also reported that there would be a few adjustments and invites to certain specific events where entries were particularly low.</p> <p><b>b. Masters – Brian Armstrong</b>   Brian distributed a report prior to the meeting. There were no queries on the report.</p>	

<p><b>c. Open Water – Alan Giles</b></p> <p>Alan Giles spoke about County Open Water Championships and the opportunities for clubs to make use of the Henleaze lake facilities. There were discussions around the 2016 Open Water Championships and the possibility of linking with Wiltshire. Also discussions that holding the County Championships as part of the SWR Championships was not ideal. The meeting agreed that it would be preferable to hold a separate County Championships again but only if Clubs would support it. Clubs to be polled with a questionnaire to gauge support for a County Open Water Championships.</p> <p><b>d. Swimming Officials – Neil Harper</b></p> <p>Neil provided a report prior to the meeting. He said the distance events were short of officials and the use of 10 lanes was in doubt.</p> <p><b>e. Synchronized Swimming – Ian Stuart</b></p> <p>Ian provided a short report prior to the meeting and there were no comments</p> <p><b>f. Water Polo – Phil Jones</b></p> <p>Phil Jones reported that individual Gloucester Club teams were doing well but there were no County teams.</p> <p><b>g. County Para Swimming – Josh Pattison</b></p> <p>Josh was not present and there was no report</p>	<p>Alan Giles to create a questionnaire on Open water</p>
<p><b>h. SWR Regional Matters</b></p> <p>a. <b>Management</b> – Marion Britton attended the last Management Board. The point of interest was that it focused on Data Protection. There was a presentation that would be distributed.</p> <p>b. <b>Sub-Committees</b> – Marion Britton stated that the next meeting of the Swimming committee was on the 25<sup>th</sup> February.</p> <p><b>7. A.O.B.</b></p> <p><b>a.2017 County Swimming Championships Manager</b></p> <p>The meeting was reminded that GCASA was still short of someone to manage the 2017 County Championships.</p>	<p>Secretary to distribute presentation on Data Protection</p> <p>Secretary to request volunteers from clubs</p>

<p>The Secretary would provide a breakdown of the roles and send out to all clubs with another request for volunteers.</p> <p><b>b. County Administrator</b></p> <p>The meeting was also reminded of the need to find a paid administrator. The Secretary to send out for expressions of interest for the post to all clubs.</p> <p><b>c. President 2018-18</b></p> <p>The meeting was reminded that there was no identified President for the forthcoming 2-year period and requested to seek a volunteer for the post.</p> <p><b>d. County Records</b></p> <p>The Secretary made the meeting aware that the County Records were out of date and suggested set of criteria. The meeting agreed with the presented criteria apart from the fact that swimmers should either be representing the County, or a County affiliated club, when the record was set. This would preclude swimmers who were currently swimming in events for a University team not based in the GCASA area. The Website was to be updated with the agreed criteria. There is now an on line mechanism to allow people to claim records.</p> <p><b>e. County Rules</b></p> <p>The meeting was made further aware of the shortfalls in the current County rules regarding membership of GCASA. The rules are not clear that membership of GCASA is role for the County Exec and that the County Exec has the right to refuse or revoke membership, or access to GCASA activities or resources. Other SWR Counties do have rules that explicitly provide control over membership to their County Execs.</p>	<p>and provide a role breakdown.</p> <p>Secretary to send out for expressions of interest.</p> <p>All clubs to seek volunteer for the post.</p> <p>Secretary to update records criteria on the web.</p> <p>Herbie Adams to review the County rules and those of other Counties and suggest rule changes for the AGM.</p>
<p><b>Next Meeting: Exec Meeting 21<sup>st</sup> March 2016 7:30pm</b>  <b>All meetings to be held at The Gables Hotel, Falfield, Glos – just off Junction 14 of the M5</b></p>	

Annexes:

- A. Officials Manager Report
- B. Masters Manager Report
- C. Rules for County Records

## ANNEX A

### Swimming Managers Report - January 2016

Invitations to officiate at the County Blocks have gone out. So far replies have been sporadic. I am already concerned with the number of volunteers received for the distance events. I would remind clubs that we must meet licence requirements if times are to go forward to National rankings. This means to utilise all ten lanes at Hengrove we need a minimum of 27 officials, and that only gives us one referee!

The following courses have been arranged or are in the process of taking place: -

J1 Cheltenham

J1 Bristol Henleaze/Penguins

J2 County wide

We have one candidate who has applied to sit the referees exam in 2016.

If trainees wish to be assessed at the County Blocks (either J1 or J2) could they please make contact with me prior to the Blocks. It's terribly difficult to plan with people just turning up on the day asking to be assessed. Additionally, any candidate wishing for a J1 assessment will need to have completed the Contemporary Issues CPD module on line and be able to furnish proof of completion. Unfortunately, due to licensing conditions, a level 1 or 2 meet cannot be used to mentor or assess J2S candidates.

Neil Harper

Manager Swimming Officials GCASA

## Annex B

### ***Report on Master Activities – January 2016***

After the busy period at the end of 2015, very few competitions/events take place in December January.

#### **Decathlon**

The decathlon competition for 2015 is now complete and the results are being finalised – to be reported at the next meeting.

#### **T-30**

The annual T30 competition is underway with a closing date of Feb 4th for individual and team entries – results likely in April.

#### **Upcoming Events**

##### **SE Region LC Championships @ Crawley & Wales Masters @ Swansea**

These two LC events are now open for entry with limited places available. These are the only two LC events for Masters in the country before the British Champs and European Champs later in the year and Gloucestershire swimmers will certainly be at Swansea and possibly at Crawley.

##### **British Masters Championships @ Sheffield, April 1-3**

Last big LC competition before Euros with all the events available for entry. Schedule is out, but entries not yet open.

##### **Gloucester Masters Meet – May 8th**

This well attended annual meet has been booked for GL1 on the above date and is designed to be a sharpener for the Euros later in the month. Entries not yet open.

##### **European Championships – London, May 25-30**

The big one this year and the main focus of many of the county's Masters Clubs will be the Euros in London and some hard training will be done between now and the competition. Schedule is out, but entries not yet open.

As an additional note, Gloucester Masters recently secured a £750 pound award from Cash4Clubs (a charity funded by Betfair in partnership with SportsAid) towards their preparations for entries to European Masters at London Aquatics Centre in May 2016.

**Brian Armstrong**

**Hon. Master Manager**

## Annex C

# GCASA Swimming Record Criteria

### General Criteria

1. Applications shall be made on the [official web form](#) within 60 days of the date of the swim which must include a link to the British Swimming results website.
2. GCASA Records will only be recognised if both the swimmer and the swim meet the eligibility criteria below:

### GCASA Swimmer Eligibility

1. To claim a GCASA record swimmers must be eligible to compete in GCASA competitions in the year of competition (1st September - 31st August).
2. Swimmers must not have swum in the County Championships of another English county or an equivalent region or area of Scotland, Wales or Northern Ireland in the year of competition.
3. Swimmers must not have represented another English county or an equivalent region or area of Scotland, Wales or Northern Ireland in the year of competition.
4. Swimmers must be actively representing the GCASA club in the year of competition of the record claim. With the exception of swimmers permanently based overseas who do not have the opportunity to do so.

### GCASA Swim Eligibility

1. GCASA Records will be recognised only if achieved under ASA Technical Rules and Laws in a pool and event that are recognised by GCASA.
2. A GCASA Record will be recognised only if achieved by a swimmer:
  - a) representing a club affiliated to GCASA or,
  - b) representing GCASA or,
  - c) representing the ASA South West Region or,
  - d) representing that swimmer's registered national team (British swimmers only, inc IOM and Channel Islands),
3. All times must be authenticated by a electronic time on the British Swimming rankings database; no conversions will be accepted.

### **Notes:**

- The County will accept retrospective records after 1st Jan 2012, outside the 60 day period, with evidence until 31 December 2016. After that date, the 60 day rule will be in force.
- Actively representing a club means they have represented the club on at least 2 occasions in the past 12 Months.
- Masters records excluded